

GIFTS & HOSPITALITY ANNUAL REPORT 2011

Reporting Officer: Lloyd White, Head of Democratic Services

SUMMARY

This report provides an annual summary of gifts and hospitality accepted by staff and Members. The report on staff declarations is considered annually by the Council's Corporate Management Team and is submitted to Members as part of the annual monitoring of ethical standards within the authority.

RECOMMENDATION: That the report be noted.

INFORMATION

STAFF

The Council's Golden Rules on gifts and hospitality require Corporate Directors to keep a register of declarations made by staff and for an annual report to be made to Management Team.

The summary of declarations by Directorate is set out below:

Central Services – Total of 55 declarations

- 26 declarations of gifts and 29 of hospitality.
- 3 offers in total were declined.
- The majority of gifts were thank you, token gifts.
- The majority of hospitality were networking events
- 1 gift accepted was a necklace, this was passed to the Mayor's charity.

Planning, Environment, Education, Children's Services – Total of 66 declarations

- 43 declarations of gifts and 23 of hospitality.
- 8 offers in total were declined.
- The majority of gifts were thank you, token gifts.
- The majority of hospitality were networking events.
- A gift of £20 cash was declined but circumstances meant officers were unable to give the money back. This was donated to the Mayor's charity.

Social Care, Health & Housing – Total of 49 declarations

- All declarations were gifts.
- All offers were accepted.
- The majority of gifts were thank you seasonal gifts.
- A £400 donation was accepted and went to a EVF fund to benefit service users.
- A £20 gift card was accepted and sent to the Mayor's charity.
- 2 bottles of perfume were accepted and sent to the Mayor's charity.

MEMBERS

The Member Code of Conduct requires Members to declare all offers of gifts and hospitality, whether accepted or declined, for registration in a register which is kept available for inspection and on line and in hard copy:

IN the past year declarations have been received from:

Councillor J. Cooper:

October 2011 - Attended Town Twinning planning meeting - Mantes

Councillor Corthorne:

21.01.11 - Ruislip Manor Cottages Society Centenary Dinner

20.01.12 - Ruislip Manor Cottage Society Dinner - £30

Councillor Crowe:

21.01.11 - Ruislip Manor Cottages Society Centenary Dinner - @£30

20.01.12 - Ruislip Manor Cottage Society Dinner - £30

Councillor Duncan:

17.04.11 - gift of handbag from the committee of Sikh Gurdwara, Golden Crescent, Hayes - £30

Councillor Higgins:

15.03.11 - Adizone, Adidas - gift of tracksuit at Adizone opening - £70

21.12.11 - QPR Community Trust - receipt of football tickets and 4 child football shirts - £90

Councillor Khursheed:

17.04.2011 - gift of tie and cuff links from the committee of Sikh Gurdwara, Golden Crescent, Hayes, (£28)

Councillor Puddifoot:

04.08.11 - Dinner for self and wife at RAF Northolt - £50

09.09.11 - Battle of Britain Annual reception invite for self and wife - £25

12.11.11 - Royal British Legion - 2 tickets to Festival of Remembrance at Royal Albert Hall

Councillor Riley:

20.01.12 - Ruislip Manor Cottage Society Dinner - £30

Councillor Simmonds:

09.05.11 - Barry Townsley, Hobart Capital Markets - Lunch - £25

22.09.11 - CEEP - dinner at Gordon Ramsay restaurant with French local government delegation - £50

03.10.11 - ASCL - dinner at Conservative Party Conference - £35

03.10.11 - Patrick Woodman, Chartered Management Institute - lunch at Radisson Hotel, Conservative Party Conference - £25

06.10.11 - Eversheds LLP - dinner for committee of CEEP - £30